



**EAST ALLEGHENY SCHOOL DISTRICT**  
**LOGAN ELEMENTARY SCHOOL, K-6**

Sean Gildea, Principal

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April 20, 2020

Dear Families K-6,

In preparation for a continued school closure, we have created processes to utilize a Continuity of Education Plan (CEP) for Logan Elementary. CEP days are intended to be used when circumstances prevent school districts from delivering traditional instruction. The state supports the use of CEP days in these unprecedented times.

The majority of our students will be given instruction and assignments via Google Classroom for all of the classes or subjects that would have taken place on these days. The instruction and assignments are to be completed at home and turned in to the student's teachers via google classroom. Please email your teacher if you are having any issues.

We understand that some families do not have internet access or a computer at home. The majority of students who need packets have picked them up or they have been delivered. Parents can also email their child's teacher for any additional work that is needed. Pick up or drop off of completed material will be communicated to parents at a later date.

Thank you for supporting the district and more importantly your children at this time. We truly understand how stressful this has become, as it has for many of us as well. The teachers will work with you on anything that you may need. Please contact them with any questions, especially if you are feeling overwhelmed. This is a learning process and we are all in this together. We understand that some families have 1 computer and multiple children or parents are still working and work with their children at night.

**We are asking that you support the CEP plan in the following ways:**

- If needed, students should have their instructional materials at home. Please contact your child's teacher if you need additional materials.
- *Minimum Recommended Weekly Academic Times* - \*\*All assignments are due the following week, but understanding that flexibility must be used in certain circumstances. Teachers may set their own academic times based on need.

**K-3**

- Monday and Wednesday = minimum of 30-45 minutes of Math/Science
- Tuesday and Thursday = minimum of 30-45 minutes of ELA/Social Studies
- Friday = 15 min for each – PE, Art, Music, Lib, Health

**4-6**

- Monday and Wednesday = minimum of 45-60 minutes of Math/Science
- Tuesday and Thursday = minimum of 45-60 minutes of ELA/Social Studies
- Friday = 15 min for each – PE, Art, Music, Lib, Health (Health is not for students in Band, Orchestra or Chorus)

Remember to speak with your children about being PROUD Wildcats every day!  
Have **P**ride, Show **R**espect, Take **O**wnership, Develop an **U**nderstanding, Have **D**etermination



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- If you have any questions or your child needs help, contact the teacher in the following ways:
  - Email , Hangouts Meet, Google Classroom, Remind
- Teachers will be available between the hours 8:24-4:00 to answer any questions. Teachers may adjust their hours upon approval of their building principal. Teachers should respond within 60 minutes unless after the school day. Please understand that teachers may be delayed in their response due to extenuating circumstances. Special arrangements can also be made by contacting your child's teacher.
- Students who are unable to submit their work on Google Classroom should maintain their work at home and wait for information from their child's teacher or the district on how to turn that work in.
- All Google Classroom codes can be found on the EASD website, Google Classroom Information, Google Classroom Codes Gr. K-6
- The district understands that it is important to continue the education of all students and assessments are an important part to evaluate the learning of a child. During this time, teachers will assess students as best they can but will take into account the needs of the families.

Thank you for your support and stay safe.

A handwritten signature in black ink, appearing to read 'Sean Gildea'.

Mr. Gildea and the Logan Elementary Staff

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